

THE ROYAL COLLEGE OF SURGEONS OF EDINBURGH

SPECIALTY DOCTOR, ASSOCIATE SPECIALIST AND LOCUM SURGEONS COMMITTEE (SASLC)

TERMS OF REFERENCE

6th July 2018

Background:

The SASLC committee was constituted to represent Staff Grades, Associate Specialists and Locum Consultant surgeons. The Staff Grade contract was closed in 2008, and the Specialty Doctor role introduced at that time, with most Staff Grades changing to the Specialty Doctor contract. To include locum surgeons of all grades, this committee has now become the Specialty Doctor, Associate Specialist and Locum Surgeons Committee (SASLC). The SASLC committee also represents Locally Employed Doctors (LEDs) in surgical posts, including Trust Grades, Clinical Fellow, Clinical Assistants, and other non-standard post.

Vision:

By promoting the interests of this group of surgeons within the College, this committee will encourage and enable engagement of SAS, LED and locum surgeons with College activities. The committee will serve to keep the College informed of all relevant concerns and issues regarding these grades of surgeons. Through its strong association with the College and its activities, the committee will raise the profile of the group within the College and externally in the wider professional domains.

Membership:

The committee members are selected following application including a brief Curriculum Vitae. Members are selected to represent a wide range of specialties and geographical area. Elections will be held when necessary.

The tenure of the post shall be for 3 years, with the opportunity to extend by mutual agreement for further 3 years.

The committee is chaired by the elected SAS representative on the College Council.

A further member of council may be invited to join and support the committee.

Meetings:

The committee shall meet for 3 times a year. One meeting each year will usually be held at the College rooms in Birmingham, the other two meetings will be held in Edinburgh.

The timing of one meeting will be arranged to coincide with the College Annual General Meeting.

Governance:

The committee reports to the Council through its Chair.

Roles and functions:

- 1) To participate in discussions related to issues concerning the group and put forward recommendations to the College
- 2) To discuss and facilitate career development extending the role of SAS and LED surgeons as appropriate, and facilitating new opportunities.
- 3) To promote access to education and training for all surgeons in the group.
- 4) To discuss and disseminate relevant information gathered from other meetings attended by the members
- 5) To provide guidance to Council on documents submitted to the committee for consideration.
- 6) To assist the College in conducting courses, preparing policy documents and other publications.

- 7) To appoint representatives to the Surgical Specialty Boards, Short-life Working Groups and other groups and committees within the College as required.
- 8) To represent the College at meetings, workshops, working groups and other externally run events.

College support:

The Royal College of Surgeons of Edinburgh shall administer the SASLC committee, providing secretarial support for communication, circulation of documents, preparation of agendas and minutes. The College shall meet all reasonable travel, subsistence and accommodation expenses of the committee members in line with the college travel policy.