



THE ROYAL  
COLLEGE OF  
SURGEONS  
OF EDINBURGH

## SURGEONS' NEWS DENTAL EDITOR ROLE SPECIFICATION

### Background

*Surgeons' News* is The Royal College of Surgeons of Edinburgh's professional interest magazine for our surgical, dental and allied healthcare membership. The magazine is a vital communication channel to inform, entertain and engage with our members, with content sourced from around the globe on a variety of subject matters. Published quarterly, *Surgeons' News* features comment and opinion pieces from leading experts, reviews and reports on subjects relevant to a wide spectrum of the membership audience.

We are seeking to appoint a suitable individual to the newly established position of Dental Editor of *Surgeons' News*. The Dental Editor will work alongside the Editor, providing dedicated editorial oversight and strategic direction for the magazine's Dental content.

### Responsibilities

With support from both the in-house and external editorial teams, the Dental Editor will liaise closely with key members of the Faculty of Dental Surgery's Council and Executive Committee to ensure that the current magazine content relating to dentistry is expanded and improved, ensuring relevance to the whole Dental Team.

The specific responsibilities of the Dental Editor will include:

- Advising on and developing the theme and scope of the regular dental content featured in *Surgeons' News*;
- Liaising closely with the Faculty's Executive Committee and Dental Council to ensure that dental content is cohesive, relevant and aligned with the Faculty's aims and objectives;
- Working closely and collaboratively with the Editor of *Surgeons' News* on the development of the magazine, agreeing and establishing goals and expectations for the dental content;
- Reviewing submitted articles and materials relevant to dentistry;
- Providing general expertise and advice in dentistry, being mindful of the needs of the whole Dental Team; and
- Commissioning content and securing article submissions from the full UK and international membership of the Faculty and beyond, with a focus on attracting new voices and viewpoints.

The Dental Editor will be required to participate fully and proactively in editorial meetings and to write an editorial welcome for each issue. The estimated maximum time commitment is three hours / 0.5 PA per week although the pattern can be quite irregular, with increased commitment required around the time of editorial meetings and publication dates, for instance.

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The role is offered for a period of three years.

### Essential Criteria

To be considered for this role, applicants must demonstrate that they meet the following essential criteria:

- A Dental Member or Fellow of The Royal College of Surgeons of Edinburgh, in good standing;
- Interest in and awareness of current affairs in the UK and overseas, particularly in relation to dentistry and the wider dental team;
- Significant professional experience in the field of dentistry, with evidence of engagement and interest beyond their own specialty;
- Strong and current awareness of the Faculty of Dental Surgery, its ethos and objectives;
- Experience of successfully leading and coordinating the work of a diverse team and the ability to communicate a clear vision; and
- Strong writing, editing and interpersonal skills (past editorial experience will be an advantage).

### Application Process

Applicants should submit an expression of interest along with a short personal statement (750 words maximum), describing their experience and aspirations for the role, with specific reference to the essential criteria listed above.

Applications should be submitted electronically to [dental@rcsed.ac.uk](mailto:dental@rcsed.ac.uk) and marked for the attention of the Dental Secretary.

An appointment will be made following a suitable shortlisting and interview process.

The deadline for receipt of applications is **Friday, 4 December 2020**.

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